

SOLID WASTE/AIR QUALITY COMMITTEE MEETING
Minutes – October 21, 2011

1. CALL TO ORDER

Don Reese called the meeting of the Solid Waste/Air Quality Committee to order at 10:30 a.m. on Friday, October 21, 2011 at Jefferson County Courthouse, 320 S. Main Street – Room 203, Jefferson, WI 53549

2. ROLL CALL (ESTABLISH A QUORUM)

Committee members present at 10:30 a.m. were Don Reese, Jennifer Hanneman, Lloyd Zastrow, and Carlton Zentner

Vic Imrie was excused.

Staff members present: Sharon Ehrhardt & Rob Klotz

Guests: John Molinaro, Chair-Jefferson County Board; David Ehlinger-Finance Director and Vic Karaliunas-Recycling Manager, Town of Ixonia

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Rob Klotz stated that the Solid Waste/Air Quality Committee complied with open meetings law requirements.

4. REVIEW THE AGENDA

Agenda approved as presented.

5. APPROVAL OF MINUTES – August 19, 2011

Jennifer Hanneman made a motion to accept the August 19, 2011 minutes as written and Carlton Zentner seconded the motion. **Motion carried 4-0**

6. PUBLIC COMMENT

Sharon explained and handed out information on a new group called the Product Management Alliance. This group supports volunteer product stewardship. The group has people lobbying against any type of mandated regulations from Federal or State governments. Manufacturers, retailers, and suppliers comprise most of the membership of the group. They are trying to stop legislation like the e-cycle bills passed in half the states.

7. DISCUSS WITH POSSIBLE ACTION CORRESPONDENCE OR REPORTS FROM OTHER GOVERNMENTAL AGENCIES

Sharon read the letter from Walworth County thanking Jefferson County for our participation at the October 7, 2011 Clean Sweep.

8. DISCUSS 2012 BUDGET WITH DAVE EHLINGER

Dave handed out a copy of the 2012 budget. We should have about a \$60,000 surplus this year. Dave explained that the biggest expenses to the Solid Waste & Air Quality budget are Sharon's wages at 50% and Clean Sweeps at \$67,000. Only \$10,000 for the rest of the budget includes supplies, printing/duplicating, MIS and advertising. Carlton asked how many times in the last 10 years have we had a surplus. We have had surpluses in the past years, but because of landfill hosting fees being down and not receiving grants we have eaten up some of the surplus. Next year we could experience a shortfall of \$13,000. If we get the grants, and the hosting fee is higher than what was budgeted, we might not need to use any surplus. Don R pointed out that 6 to 8 years ago we used some of the surplus to buy recycling containers for all the Jefferson County facilities. We want to promote recycling in the county buildings. Dave also pointed out that we should stay consistent on what percentage of salaries get deducted from the Solid Waste & Air Quality budget. He said when you change percentages you also change the surplus. Bruce used to deduct a percentage of his salary, but Rob doesn't. He lets Sharon run with the program and acts as an advisor when Sharon needs it. Maybe in the future the job could become full time and at that time the percentage would change or levy funds might be requested to sustain the program. Don R said that this is one of the programs residents of Jefferson County wanted when surveyed by the Strategic Plan

Steering Committee. Eighty-four percent of respondents ranked Clean Sweep as very important. Ranked above the Clean Sweep Program were highways/roads @96%, sheriff office/public safety @93% and emergency coordination @92%. This is a well known and popular program for Jefferson County residents. Don R. & Rob K. thanked Dave for putting the budget sheet together and explaining it to the Committee.

9. DISCUSS WITH POSSIBLE ACTION UPDATE FROM WASTE MANAGEMENT-DEER TRACK PARK LANDFILL – DON SMITH, MANAGER

Don S. sent an email saying he will not be able to attend the October or November meetings. Don R. said the only issue the landfill has is that an existing access was taken away from the landfill with the reconstruction of STH26. The way in and out was closed and Don R. was looking into the landfill exit issue with an employee of DOT. They are presently working on the top part of the landfill moving to the southwest. Don R. said he received no other complaints.

10. DISCUSS WITH POSSIBLE ACTION UPDATE ON WATERLOO UTILITIES ELECTRONIC RECYCLING

Waterloo Utilities is collecting electronics and they are running the collection through the Clean Sweep Program. After they talked to Sharon and Tim Ryan (URT) they had it set up within three days. Sharon will be responsible for the paper. They are only collecting electronics from Waterloo residents because they don't have the room to take additional residents. Before getting on board with our program they were paying 24-34 cents a pound for the disposal of electronics. Sharon gave Dick Jones 25 updated posters and Dick agreed to put the posters up in the City of Waterloo. So far everything is working out ok.

11. DISCUSS WITH POSSIBLE ACTION UPDATE ON CLEAN SWEEP INFORMATION

a. HH, Ag, and Drug Grant Applications

Sharon got the final reports from Veolia for the April, May, and September Clean Sweeps. She can start the final reports for DATCP after she receives the Whitewater Clean Sweep bill. So far, with the Ag and Household we have met the requirements and all we have to do is show our 25% match. Sharon is not sure if we will use the whole \$10,000 drug grant. We have only spent about \$2,000 for drug disposal. Sharon won't know the cost of witnessed burn until after November. Sharon told the Sheriff to run all the drugs though the witnessed burn to clear out his storage area. We are also going to collect the drugs from Watertown and Lake Mills Police Departments. So until this is done Sharon has no idea of what the final collection costs will be.

Pat Kandziora-DATCP, Manager of Clean Sweeps, has retired and her last day was September 30, 2011. Jennifer HeatonAmrhein who is the Chief of Pesticide, Feed and Fertilizer Program (Pat's Supervisor) will be taking on the responsibilities of the DATCP Clean Sweep Program. Jennifer has experience running a county Clean Sweep, because she was responsible for her county's Clean Sweep Program. Pat said we should get notification of the grants by the end of October, 2011. Mark Heal thinks they are going to give all forty entries a grant but at a lesser amount. There was a box on the application asking whether we would be willing to take a lesser amount and we checked yes.

All the MOU's have been received and filed with the Clerk's office and Corporation Counsel.

b. September 17 and October 7 Clean Sweeps

Summary of the grants handed out. No questions or discussion on the two Clean Sweep summaries.

d. Donations Update

2011 Donations: \$7,645 from the donation letters including \$5,000 from Fort Healthcare and \$2,560 from the Clean Sweep vehicle fee. 2012 Donations: 1,615 from donation letters and the City of Watertown approved \$20,000 in their 2012 budget for Clean Sweep. The City of Whitewater will donate \$1,500 for a Clean Sweep in Whitewater for residents who attend Jefferson County Clean Sweeps.

e. Electronic Collections Update

Sharon handed out an electronic summary for 2010, 2011 and 2012 collections. By the end of the 2012 program year, Jefferson County will have collected close to a million pounds. That does not include the pounds of electronics collected before the e-cycle program. The Committee asked Sharon if we received

any money from URT for the electronics collected and how they pay us. Sharon said they pay quarterly. Rob asked her to check into it.

f. Drug Collections Update

November 8, 2011 - 9:00 a.m. to noon at the Sheriff's garage for the collection of drugs to be taken to the witnessed burn. The witnessed burn is November 9 in Sauget IL. The Sheriff will attend the witnessed burn.

12. DISCUSS WITH POSSIBLE ACTION-UPDATE DISASTER DEBRIS MANAGEMENT INVENTORY

We are still missing some surveys and Sharon is working on compiling the information. She will invite Donna H. to a meeting when everything is compiled. Donna would like to talk about surveys and what the next step would be. Almost everyone is checking the box for more training on debris management. The Town of Sumner is working on a debris disaster plan.

13. DISCUSS WITH POSSIBLE ACTION-UPDATE ON VIDEO PROSPECTUS

Jim Leser sent Sharon a draft on the video script. Sharon is working on the script and will contact Steve Grabow and Steve Brachman for their input and help. Carlton wanted Clean Sweep to have a better and easier access on the website. John M. wanted the Facebook site on video. Sharon will check with MIS for this information.

14. UPDATE FROM SHARON ON WI COUNCIL ON RECYCLING AND AROW ACTIVITIES

Sharon was asked to contact the Wisconsin Counties Magazine for the AROW Product Stewardship Committee in hopes that they would allow an article to be published about product stewardship and how it can cut costs for local governments. The article will also explain how product stewardship can help economic development. Sharon contacted Editor Jennifer Block and she agreed to dedicate the February issue to product stewardship and recycling issues. Jennifer and Sharon worked out an outline of articles and who would be responsible for writing them. Sharon gave the Committee members a copy of the outline. Dennis Heling, Economic Development Consortium also supplied some contacts for the articles.

15. NEXT MEETING DATE AND POSSIBLE AGENDA ITEMS

Don asked for the Clean Sweep dates for 2012. Here are the dates Sharon has confirmed:

Saturday, April 14, 2012, Jefferson County Fair Park

Saturday, May 19, 2012, Watertown Street Department

Saturday, September 15, 2012, Fort Atkinson Public Works Department

Friday, October 5, 2012, Whitewater Public Works Complex

Sharon said that URT requested we do a tour of their facility to see the new equipment they have installed to help process materials. Put out for next year.

Don said that if the video is ready to view in December we should schedule a meeting; if not we should wait until January to have another meeting.

Agenda

- **Video review and discussion**
- **Clean Sweep updates**
- **Disaster debris management discussion with Donna Haugom**

16. ADJOURN

Jennifer Hanneman made a motion to adjourn the meeting at 11:40 a.m. and Lloyd Zastrow seconded the motion. **Motion carried 4-0**

Meeting Dates for the following months:

Friday, November 18, 2011 – Solid Waste/Air Quality Meeting – **Cancelled**

Friday, December 16, 2011 – Solid Waste/Air Quality Meeting – Jefferson County Courthouse – Room 203

Friday, January 20, 2012 – Solid Waste/Air Quality Meeting – Jefferson County Courthouse – Room 203

Friday, February 17, 2012 – Solid Waste/Air Quality Meeting – Jefferson County Courthouse – Room 203
Wednesday, February 29, 2012 – Friday, March 2, 2012 – WIRMC (Wisconsin Integrated Resource Management Conference) held by AROW, WCSWMA, and SWANA

These minutes will be reviewed and acted upon at the next Solid Waste & Air Quality Committee meeting. See those minutes for the record of action. A digital recording of these minutes is available upon request.

Secretary of Solid Waste/Air Quality Committee